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FILE CONTROL SHEET

15 Nov.

Date

SUBJECT: Additional Duty

INDEXED: No

IS ACTION COMPLETE: yes

WHAT WILL COMPLETE ACTION: \_\_\_\_\_

IF FOLLOW-UP IS NECESSARY,  
HAS NOTE BEEN PLACED IN  
SUSPENSE FILE: \_\_\_\_\_

(1645)

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15 November 1946

MEMORANDUM FOR: ASSISTANT DIRECTOR FOR OPERATIONS  
ASSISTANT DIRECTOR FOR SPECIAL OPERATIONS  
ASSISTANT DIRECTOR FOR COLLECTION AND  
DISSEMINATION ✓  
ASSISTANT DIRECTOR FOR REPORTS AND ESTIMATES  
CHIEF, INTERDEPARTMENTAL COORDINATING AND  
PLANNING STAFF  
SECRETARY, NIA  
CHIEF, ADVISORY COUNCIL  
CHIEF, PERSONNEL DIVISION, PERSONNEL AND  
ADMINISTRATION

SUBJECT: Additional Duty

1. In order to provide additional impetus to the personnel procurement program, the Director of Central Intelligence has appointed [redacted] in addition to his other duties, as Personnel Representative of the Director.

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2. [redacted] has full power to direct organizational changes, personnel transfers, or any other action deemed necessary in performance of mission assigned him by the Director.

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3. The above directive does not alter existing administrative delegations. Normal routine personnel channels will be followed except as amended under the provisions of paragraph 2 above.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

[redacted]  
Executive for Personnel  
and Administration

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cc: Col. E.K. Wright

[redacted]

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